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HALLMARK 

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COMPUTER GROUP

Web site for Tipton St John Village: www.tiptonstjohnvillage.org.uk

The Community Hall is keen to encourage all organisations in the village to make use of the village web site. If we get enough organisations and local support, it will keep the site fresh and current. So far we have received a number of contacts from around the country and enquiries for several village organisations.

If anyone or organisation requires assistance in adding input to a web page or the site itself, we are more than happy to do all the technical aspects of getting your organisation's information onto the web site. All you need is to supply the information to us on a regular basis.

We can provide a simple guide on what is needed from you or your organisation and the cost involved (if any). The Community Hall Trust has to pay for the web site domain, its facilities and maintenance. We seek to recover this cost and ensure we have funds to expand the site to meet users' needs. All other expenses are absorbed by the Community Hall and its volunteers free of charge.

For further information please contact:



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01404 815095

Lyn Harding
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Tipton St John Web Site Guide

Providing information for inclusion on the site.

Text information can be forwarded to us in a variety of formats, the most common and preferred ones are, either text files designated with a .xx.txt suffix or word or other word processing files. These could be Microsoft office files with the following suffixes .doc and .docx, Open Office .odt Word Perfect .wpd or any other word processing files. There is no need to format any of the text; we will do this when uploading to the site.

Graphics (including photographs, logos or clipart) can be forwarded to us, in any of the following formats, .png .bmp .gif .tif and .jpeg. If you have graphics in other formats you can forward them and we will try and do a conversion for you. Organisation logos are preferred in the format of .gif and ideally sized at 150 x 150 pixels, but can be accepted in .bmp and .tif formats. Many photos taken with modern digital cameras provide high quality and very large files, which is not ideal for web site use. So you can forward these to us and we will resize them for you. Please ensure that if the photo is valuable to you, you forward a copy or tell us so we can make a copy prior to any adjustments.

Layout and design can be to your liking, and we will do our best within the constraints of the web site to provide the layout that you require.

Terms and Conditions of Web Site Use.

- Village Organisations who have their own funds or raise funds in their own right and who wish to have a page on the site will incur a cost of £10.00 per annum; this will include 2 monthly updates of site content.
- Small Village organisations and those who do not generate any income, can have a small entry of a maximum of a couple of paragraphs on a Community Page shared with other organisations and can have up to 4 revisions per annum free of charge.
- Organisations that already have their own web site, but would like a link into their own site from the village site can do so, free of charge, with links shown on the Community Page.
- Local Village business who might wish to advertise or have links from this site to their own can do so on the following basis. £15.00 per annum for insertion of their own advert which is supplied by them, and for lesser period, at the following rates £8.00 per half year, £4 per quarter, (these latter two sections to allow for those with seasonal requirements)
- Businesses that have their own site and would like a link to their site from the village web site £1 per link.
- The content of their web page or section is down to the organisation requiring the space, the Community Hall do not accept any responsibility for content, other than to ensure that it is appropriate for publication and it is not likely to contravene the law or offend. If the Site Administrators have any problems in this regard they will contact the organisations concerned.